CUESTA COLLEGE SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT



CUESTA COLLEGE/NORTH COUNTY CAMPUS/SOUTH COUNTY CAMPUS

REQUEST FOR PROPOSAL

California Environmental Quality Act Mitigation Monitoring and Reporting Services

San Luis Obispo County Community College District, Cuesta College Measure L General Obligation Bond

The San Luis Obispo County Community College District invites proposals from firms interested in providing California Environmental Quality Act (CEQA) Mitigation Monitoring and Reporting Services for multiple projects and campuses. Proposals should be submitted in accordance with the terms and conditions contained in this document

PROPOSALS WILL

BE ACCEPTED UNTIL: 4:00 P.M., FRIDAY, FEBRUARY 26,2016

WHERE TO SUBMIT YOUR PROPOSAL:

OPTION 1, MAIL TO: SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT, CUESTA COLLEGE ATTN: TERRY REECE
DIRECTOR OF FACILITIES SERVICES, PLANNING, AND CAPITAL IMPROVEMENTS
P.O. BOX 8106
SAN LUIS OBISPO, CA 93403-8106

OPTION 2, DELIVER OR SHIP TO: SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT
CUESTA COLLEGE
ATTN: TERRY REECE
DIRECTOR OF FACILITIES SERVICES, PLANNING AND CAPITAL IMPROVEMENTS
HIGHWAY ONE, BUILDING 7400
SAN LUIS OBISPO, CA 93406



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT, CUESTA COLLEGE

Highway One, San Luis Obispo, CA 93406

Request for Proposal – California Environmental Quality Act (CEQA) Mitigation Monitoring and Reporting Services

San Luis Obispo County Community College District, Cuesta College ("District") invites proposals from qualified firms, partnerships, corporations, associations, or professional organizations to provide CEQA mitigation monitoring and reporting services to the District.

The District was established in 1964, initially offering only evening classes to the community. Classes were initially offered at Camp San Luis Obispo, but in 1970, ground was broken for the first of the college's permanent buildings on the current 150 acre site.

The District currently includes one comprehensive college (Cuesta College) and two centers (North County Center and South County Center) and Central Services. The District serves a population of over 221,000 over the age of 16, encompassing all of San Luis Obispo County.

Cuesta College, situated on the Central California Coast serves as a county seat and is an agricultural and manufacturing based economy. North County Center is located Paso Robles with an economy based on tourism and agriculture. The District student body is comprised of 8,000 students. The annual District budget is just over \$40 Million.

A Facilities Master Plan was presented to the Board of Trustees in 2011, and has been updated with focused planning during 2014. Voters in the District approved Measure L, the Cuesta College affordable education, job training and campus repair Bond, a \$275 million general obligation bond for the repair, upgrade and new construction of Cuesta College and North County Center.

SCHEDULE

Issue Request for Proposals February 8, 2016

Deadline for any questions February 18, 2016

Response issued to any questions February 22, 2016

Submissions due February 26, 2016

Tentative date for interviews (if required) March 7, 2016

Notice of Selection March 11, 2016

Interested firms are invited to submit their proposals as described below, with one (1) electronic and four (4) copies of requested materials to:

SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT CUESTA COLLEGE ATTN: TERRY REECE

DIRECTOR OF FACILITIES SERVICES, PLANNING, AND CAPITAL IMPROVEMENTS HIGHWAY ONE, BUILDING 7400 SAN LUIS OBISPO, CA 93406

In order to control information disseminated regarding this Request for Proposals ("RFP"), firms interested are directed not to make personal contact with members of the Board of Trustees or District employees or consultants with the exception of either Christine Mulholland, Kitchell CEM (805) 458-4640 or Terry Reece, SLOCCD (805) 546-3283.

This is not an offer by the District to contract with any party responding to this RFP. The District reserves the right to reject any and all responses to this RFP. All materials submitted to the District in response to this RFP shall remain property of the District and will not be returned.

INSTRUCTIONS FOR SUBMITTING PROPOSALS

1. GENERAL

The District intends to select the firm that best meets the District's needs to perform the services as described in this RFP. The Consultant's services will include CEQA Monitoring and Reporting services for the construction of the new San Luis Obispo Campus Instructional Building and the new North County Campus Center.

The District will act as the "Lead Agency" in all compliance issues throughout the new construction and CEQA monitoring.

2. RESPONSIBILITIES OF CONSULTANT

The firm selected as a result of this process ("Consultant") shall be responsible for the CEQA Mitigation Monitoring and Reporting, as applicable to the Projects, per the Initial Studies prepared by Rincon Consultants dated September 2015 (See attached Appendix B and C).

2.1 Scope of Work

Consultant shall provide CEQA monitoring and reporting services (as applicable) for the following projects:

1. San Luis Obispo Instructional Building

- a. Biological Resources:
 - i. Native/Breading Bird Protection (BIO-1) Existing trees have been removed (see Appendix "A" PMSM Plan Sheet A-100) prior to January 31st, 2016 as recommended in the Initial Study. Consultant to confirm mitigation measures are not applicable.

ii. Tree Protection and Replacement (BIO-2) – Existing trees have been removed (see Appendix "A" PMSM Plan Sheet A-100). Consultant to verify and document compliance with measure for tree replacement utilizing proposed plan for new trees (See Appendix "A" PMSM Plan Sheet L-2). Consultant to propose/develop a seven-year monitoring program for new plantings to be implemented by the District.

b. Cultural Resources:

- i. Construction Monitoring (CR-1) Consultant to periodically monitor all initial groundbreaking activities within the project site for archaeological and/or historic artifacts. Consultant to provide the District with field visit verification reports for compliance with CEQA reporting requirements. Estimated timelines for construction are as follows:
 - Groundbreaking activities anticipated to commence Spring/Summer 2016
 - Over-excavation for building foundation/pad: 5-7 working days
 - Underground utility trenching: 15 working days
- ii. Consultant to include an hourly/daily rate for services required in the event cultural resources (CR-2) and/or human remains (CR-3) are discovered during groundbreaking activities. If encountered during construction, the District will track and compensate Consultant for said work on time and materials per the rate provided.
- c. Noise (N-1): to be monitored/recorded by the District Inspector of Record.

2. North County Campus Center

- a. Biological Resources:
 - i. Native/Breading Bird Protection (BIO-1) Existing trees have been removed (see Appendix "A" PMSM Plan Sheet A-011) prior to January 31st, 2016 as recommended in the Initial Study. Consultant to confirm mitigation measures are not applicable.
 - ii. Tree Protection and Replacement (BIO-2) Existing trees have been removed (see Appendix "A" PMSM Plan Sheet A-011). Consultant to verify and document compliance with measure for tree replacement utilizing proposed plan for new trees (See Appendix "A" PMSM Plan Sheet L-2 and L-3). Consultant to propose/develop a seven-year monitoring program for new plantings to be implemented by the District.

b. Cultural Resources:

- i. CR-1 Construction Monitoring Consultant to periodically monitor all groundbreaking activities within the project site for archaeological and/or historic artifacts. Consultant to provide the District with field visit verification reports for compliance with CEQA reporting requirements. Estimated timelines for construction are as follows:
 - Groundbreaking activities anticipated to commence Spring/Summer 2016
 - Over-excavation for building foundation/pad: 7-10 working days
 - Underground utility trenching: 20 working days
- ii. Consultant to include an hourly/daily rate for services required in the event cultural resources (CR-2) and/or human remains (CR-3) are discovered during Page 4 of 8

groundbreaking activities. If encountered during construction, the District will track and compensate Consultant for said work on time and materials per the rate provided.

c. Noise (N-1): to be monitored/recorded by the District Inspector of Record.

2.2 Indemnification

Pursuant to Public Contract Code section 20103.6, any agreement with the Consultant shall include the following indemnity:

To the furthest extent permitted by California law, the Consultant shall defend, indemnify, and hold free and harmless the District, its agents, representatives, officers, consultants, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kid, in law or equity ("Claim"), to property or persons, including personal injury and/or death, to the extent that any of the above are caused in whole or in part by the willful misconduct or negligent acts, errors or omissions of Engineer, its officials, officers, employees, subcontractors, consultants, or agents directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages.

The Consultant shall pay and satisfy any judgment, award or decree that may be rendered against the indemnified parties in any Claim. Consultant shall also reimburse District for the cost of any settlement paid by District arising out of any Claim. Consultant shall reimburse the indemnified parties for any and all legal expenses and costs, including expert witness fees and consultant fees, incurred by each of them in connection therewith or in enforcing the indemnity herein provided to the extent caused by the above agreement to indemnify. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the indemnified parties. District shall have the right to accept or reject any legal representation that Engineer proposes to defend the indemnified parties.

2.3 Architect, Construction Manager, and Program Manager

The College has an Architect, (Architect), Construction Manager (CM), and Program Manager (PM) in place. The Architect will oversee the work of the Consultant. The CM will provide and review cost estimates, constructability reviews, and value engineering. The PM will provide the project schedule and total project budget. This group of professionals has been assembled to provide a collaborative team that focuses on providing the best project for the College. Consultant will be hired directly by the College, but will work closely with the Architect, CM and PM as well as the College.

2.4 Visits to the Project Site:

Consultant shall identify the planned visits to the Project Sites in conformance with the estimated construction schedule timelines provided.

2.5 Information Provided by Others

1. Information to be Provided by the College:

- a. "Final Initial Study Mitigated Negative Declaration" for SLO Instructional Building and North County Campus Center prepared by Rincon dated September 2015.
- b. Soils testing/engineering, including finalized geotechnical investigation report.

3. REQUIRED INFORMATION IN PROPOSAL

3.1 Executive Summary (limit 1 page)

Briefly summarize the experience of the firm with CEQA mitigation and monitoring services of similar type and scope. Summary to include project types, scope, project manager, completion date and basic project description.

3.2 Firm Information (limit 2 pages)

Provide a brief history of your firm, and, if a joint venture, of each participating firm. Identify legal form, ownership, and senior officials of the company(ies). Describe number of years in business and types of business conducted. Provide the location of primary offices and which office would have responsibility for the Project(s).

Identify all community college projects performed by your firm(s) in the past 5 years. For each project, include the following information:

- Name of project and district
- Contact person and telephone number at district
- Firm person in charge of each project
- Dollar value of each project

3.3 Proposed Project Team (limit 3 pages)

Provide resumes of the proposed project team members that will be utilized to complete the scope of work, as defined in this request forproposal.

3.4 Proposed Methodology and Capabilities (limit 2 pages)

Explain the firm's philosophy and approach that would be used for this project.

3.5 Professional Fee Schedule (limit 3 pages)

The Consultant shall submit a fee schedule for two separate projects:

- 1. Cuesta College San Luis Obispo Campus Instructional Building CEQA Mitigation Monitoring/Reporting.
- 2. North County Campus Center CEQA Mitigation Monitoring/Reporting

Provide a lump sum fixed fee for the services described in Section 2 Responsibilities of the Consultant above. Fees shall include all direct expenses including, but not limited to plotting and reproduction expenses, courier services, travel, mileage and lodging expenses. Also provide an hourly rate schedule for reference.

The fee schedule shall be based on a fixed fee lump sum contract with San Luis Obispo Community College District for the separate projects listed above. Reimbursable costs will be limited to the printing of the final document.

4. DISTRICT'S EVALUATION PROCESS

4.1 District Investigation

The District may perform investigations of proposing parties that extend beyond contacting the districts identified in the proposals. Following review of submittals, the selection committee will make recommendations to the District staff and the Board regarding the candidates, and selection of successful candidates. The criteria for these recommendations will include those identified above, as well as cost considerations.

4.2 Selection of Finalists

Based on its evaluation of responses to this RFP, the District's selection committee will make recommendations of a finalist for consideration by the Administration and Governing Board. The criteria for selecting finalists may include, without limitation:

- Experience and results of proposed personnel
- Proposed Approach
- Overall responsiveness of the proposal
- Cost of Proposed Services

The District expects to select the finalist within two weeks of the closing date for the RFP.

4.3 Final Determination and Award

The District intends to select a consultant for the proposed scope of services. The District reserves the right to contract with any entity responding to this RFP, to reject any proposal as non-responsive, and not to contract with any firm for the services described herein. The District makes no representation that participation in the RFP process will lead to an award of contract or any consideration whatsoever. The District reserves the right to seek proposals from or to contract with any firm not participating in this process. The District shall in no event be responsible for the cost of preparing any proposal in response to this RFP.

The awarding of a contract is at the sole discretion of the District. The District expects to select a finalist for contract of the services identified in this RFP within two weeks of the deadline for submission.

The District may, at its option, determine to award only portions of the scope of work. In such case, the successful proposing firm will be given the option not to agree to enter into the contract, and the District will retain the right to negotiate with any other proposing firm selected as a finalist. If no finalist is willing to enter into a contract for the reduced scope of work, the District will retain the right to enter into negotiations with any other firm responding to this RFP.

APPENDIX AREFERENCE DRAWINGS

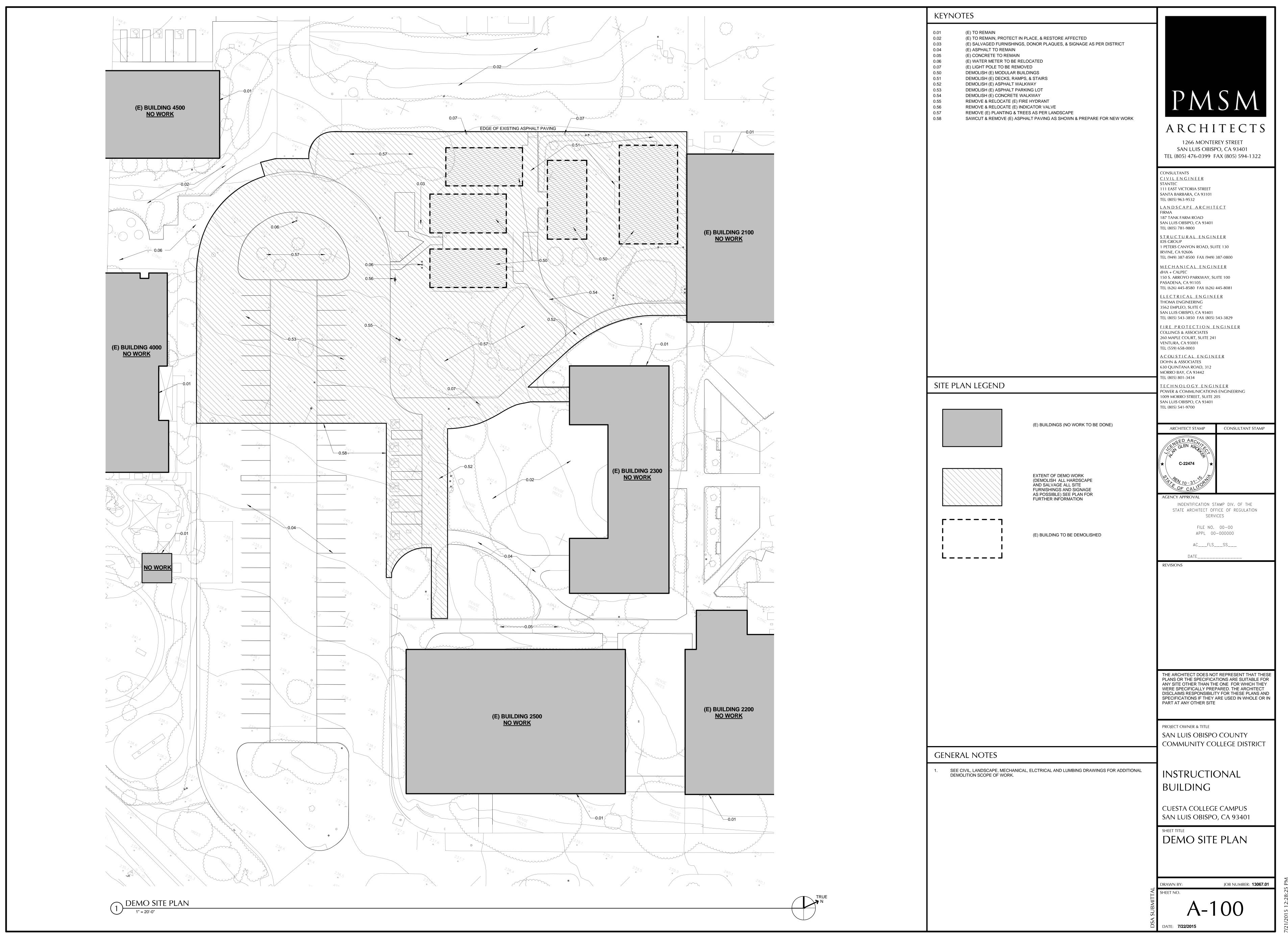
San Luis Obispo Instructional Building

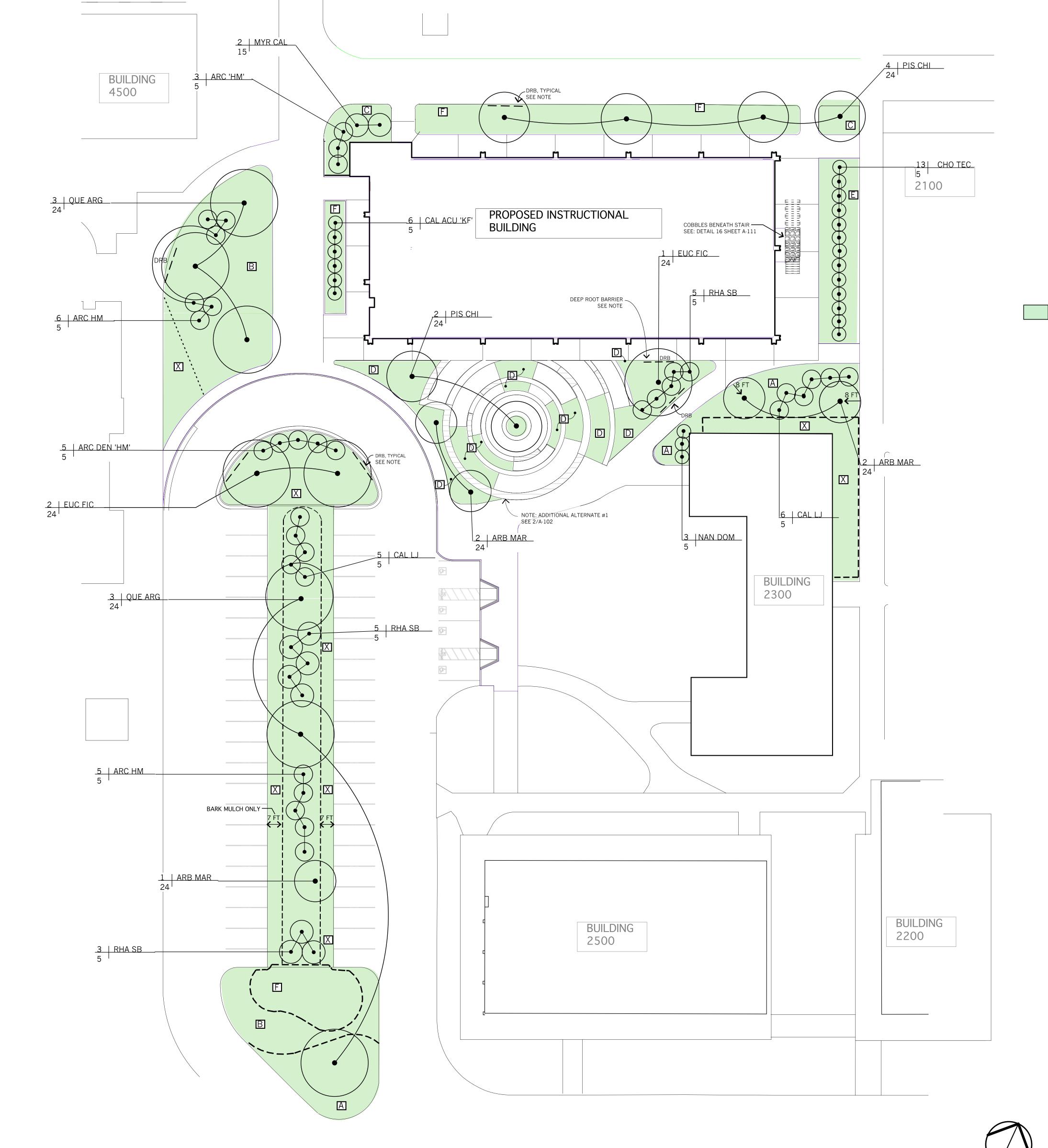
A-100: Demo Site Plan L-2: Planting Plan

Campus Center North County Cuesta College

A-011: Demolition Site Plan L-2: Planting Plan

L-3: Irrigation Plan and Planting Plan





Plant List

ABBREV BOTANICAL NAME / COMMON NAME TREES ARB 'M' ARBUTUS 'MARINA' / 'MARINA' ARBUTUS EUC FIC EUCALYPTUS FICIFOLIA / RED FLOWERING GUM PIS CHI 24"B PISTACIA CHINENSIS / CHINESE PISTACHE QUE AGR 24"B QUERCUS AGRIFOLIA / COAST LIVE OAK

ARC DEN 'HM' 5G MYR CAL RHA CAL 'EC' 1G

ARCTOSTAPHYLOS DENSIFLORA 'HOWARD MCMINN' / MANZANITA CALAMAGROSTIS ACUTIFLORA 'KARL FOERSTER' / FEATHER REED GRASS CALLISTEMON VIMINALIS LITTLE JOHN / LITTLE JOHN BOTTLE BRUSH CHONDROPETALUM TECTORUM / CAPE RUSH

MYRICA CALIFORNICA / PACIFIC WAX MYRTLE RHAMNUS CALIFORNICA 'SAN BRUNO' / COFFEEBERRY

GROUND COVER A 48" OC 1G B 8' OC 1G

ARCTOSTAPHYLOS EDMUNDSII 'CARMEL SUR'/CARMEL SUR MANZANITA CEANOTHUS GLORIOSUS 'ANCHOR BAY' / ANCHOR BAY CEANOTHUS C 42" OC 1G CISTUS 'SUNSET' / SUNSET ROCKROSE D 12" OC 4"POT CAREX PRAEGRACILLIS / CALIFORNIA FIELD SEDGE E 30" OC 1G F 48" OC 1G CAREX TUMULICOLA / BERKELEY SEDGE MUHLENBERGIA RIGENS / DEER GRASS BARK MULCH ONLY

MULCH MULCH ALL GROUND COVER AND PLANTER AREAS WITH 3" MINIMUM LAYER 'WALK-ON' BARK.

<u>DEEP TOOR BARRIER (DRB)</u>
ALL TREES LESS THAN 7.5' FROM PAVING TO RECEIVE DRB. SEE DETAILS 51-52 ON SHEET L-3

NOTE:

1. PLANT LIST IS FOR CONVENIENCE ONLY; IN CASE OF DISCREPANCY BETWEEN THE PLAN AND THE SCHEDULE, THE PLAN SHALL PREVAIL.

2. LOCATE TREES 10FT. FROM UTILITY TRENCH AND STORM DRAIN WHERE POSSIBLE.

LEGEND G = GALLONS B = BOX

ARCHITECTS

1266 MONTEREY STREET SAN LUIS OBISPO, CA 93401 TEL 805 476 0399 FAX 805 594 1322

CONSULTANTS

111 E. VICTORIA STREET SANTA BARBARA, CA 93101

TEL (805) 963-9532

STRUCTURAL ENGINEER
IDS GROUP 1 PETERS CANYON ROAD, SUITE 130

IRVINE, CA 92606 TEL (949) 387-8500 FAX (949) 387-0800

MECHANICAL ENGINEER dHA + CALPEC 150 S. ARROYO PARKWAY, SUITE 100 PASADENA, CA 91105 TEL (626) 445-8580 FAX (626) 445-8081

ELECTRICAL ENGINEER
THOMA ELECTRIC

3562 EMPLEO STREET SAN LUIS OBISPO, CA 93401 TEL (805) 543-3850 FAX (805) 543-3829

LANDSCAPE ARCHITECT FIRMA 187 Tank Farm Road #230

San Luis Obispo, CA 93401 TEL (805) 781-9800 FAX (805) 781-9803

FIRE PROTECTIION ENGINEER **COLLINGS & ASSOCIATES** 260 MAPLE COURT, SUITE 241 VENTURA, CA 93001 TEL (559) 658-0003

AGENCY APPROVAL IDENTIFICATION STAMP DIV. OF THE STATE ARCHITECT OFFICE OF REGULATION SERVICES

FILE NO. XX-XX APPL XX-XXXXXX

THE ARCHITECT DOES NOT REPRESENT THAT THESE PLANS OR THE SPECIFICATIONS ARE SUITABLE FOR ANY SITE OTHER THAN THE ONE FOR WHICH THEY WERE SPECIFICALLY PREPARED. THE ARCHITECT DISCLAIMS RESPONSIBILITY FOR THESE PLANS AND SPECIFICATIONS IF THEY ARE USED IN WHOLE OR IN PART AT ANY OTHER SITE

PROJECT OWNER & TITLE SAN LUIS OBISPO COMMUNITY COLLEGE DISTRICT

INSTRUCTIONAL BUILDING

CUESTA COLLEGE CAMPUS SAN LUIS OBISPO, CA 93401

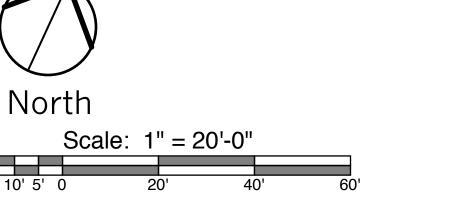
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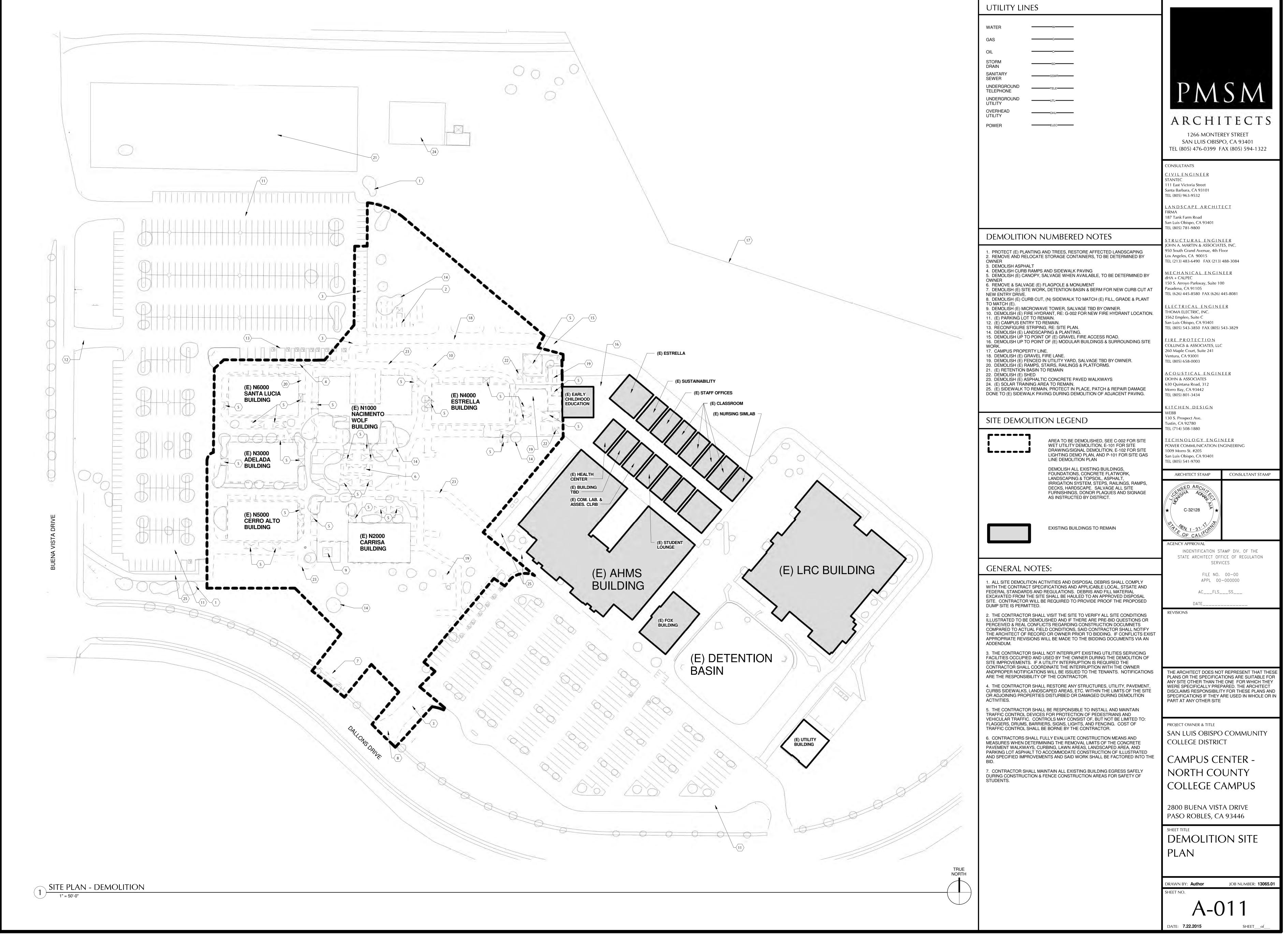
firma

187 Tank Farm Road, Suite 230, San Luis Obispo, CA 93401 phone: 805.781.9800 fax: 805.781.9803

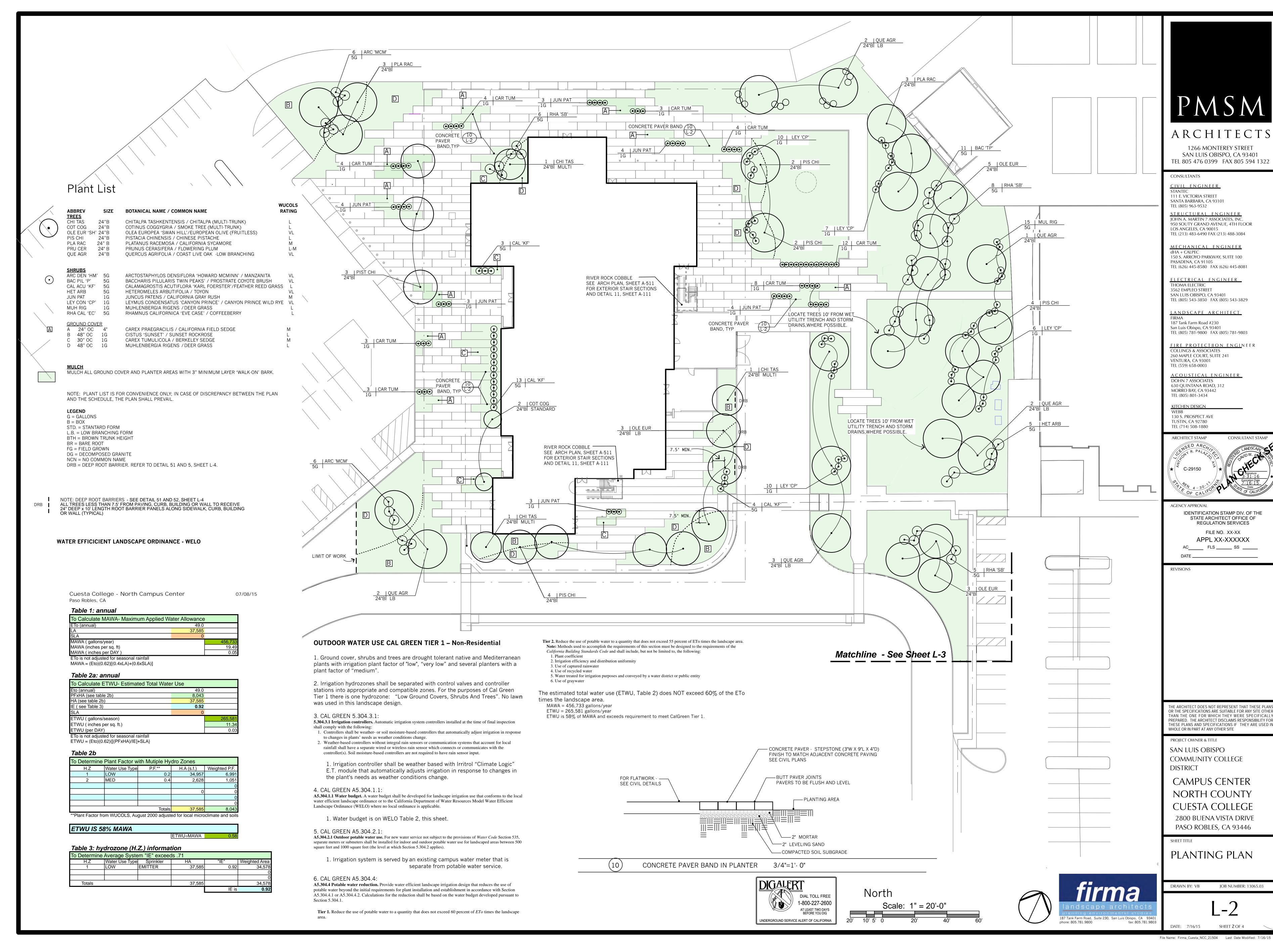
PLANTING PLAN

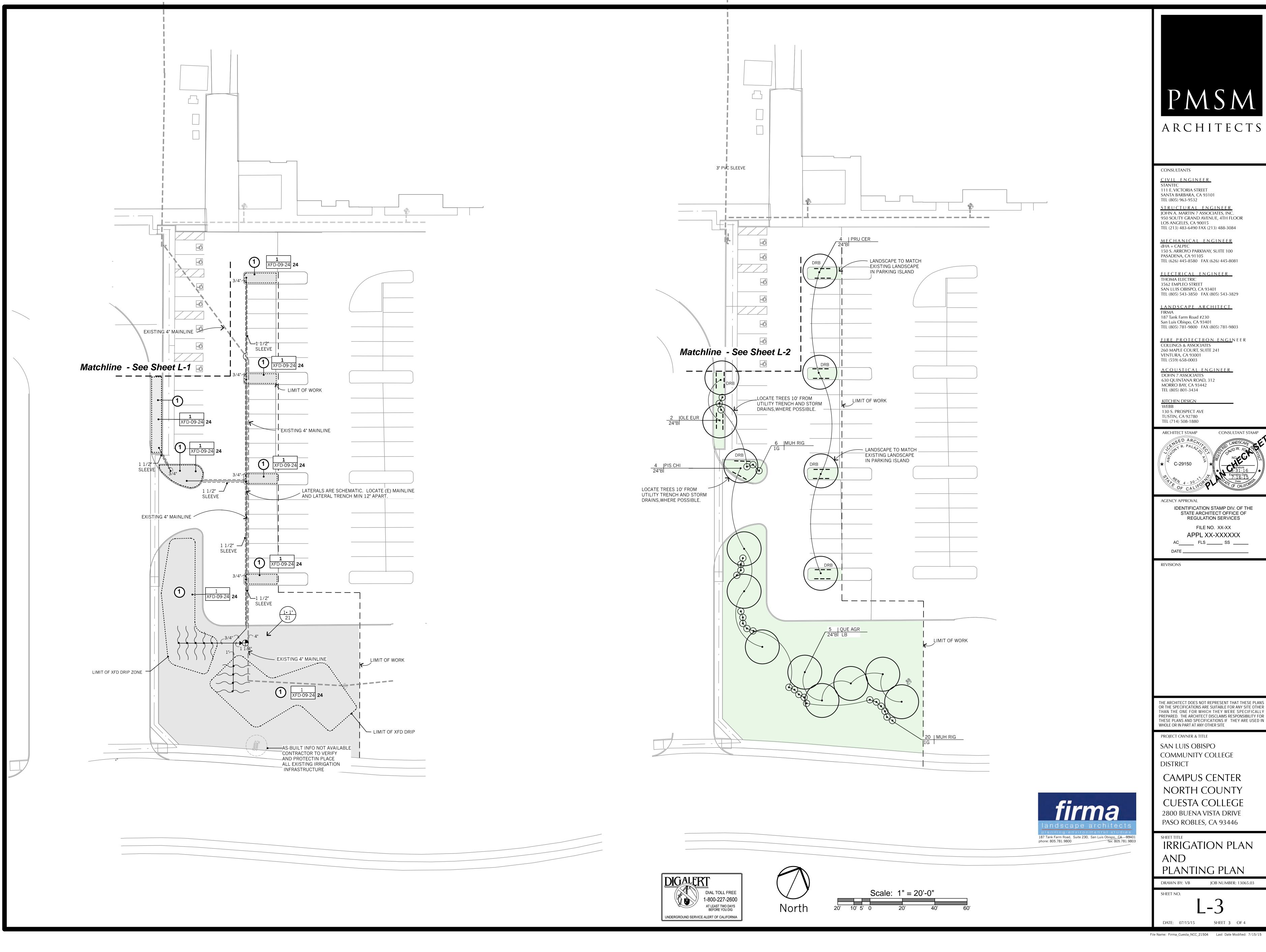
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7/21/2015 2:19:00 PM









CUESTA COLLEGE SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

ADDENDUM 1 California Environmental Quality Act Mitigation Monitoring and Reporting Services

The following items shall be modified from the original Request for Proposals.

1. Modify the "CR-1" language under the Section Title "Cultural Resources" for both projects as follows:

"Consultant to *have a qualified archaeologist and paleontologist* periodically monitor all initial groundbreaking activities within the project site for archaeological and/or historic artifacts. Consultant to provide the District with field visit verification reports for compliance with CEQA reporting requirements..."

ALL OTHER REQUIRMENTS AND CONDITIONS OF THE RFQ SHALL REMAIN THE SAME.